



Dear Mr. Nadeem,

I found out from a colleague that you are among those chosen to receive the University Scholarship this year. Congratulations!

You have been my student and I know that you are truly deserving of a scholarship. You are one of the most outstanding students that I have had and I am so happy that you are being given a chance to pursue higher studies despite your financial constraint. I know that you will do well in the university and that you will make the university proud of choosing you as a scholar. Continue studying hard. Aim high always and I assure you that you will achieve more.

Should you need my assistance in any way, just drop by my office and I will help you in any way I can. Again, congratulations!

Regards,

Albert Kealey

When a person has a desire to study more and more but cannot fulfill due to some nonliterary crisis the government and many more legends have issued scholarships for various purposes. While writing a scholarship application the desire to study more, the crazy for it should be seen. The motto of your life of learning and the reason behind not been able to achieve it should be mentioned clearly which will create a lasting impact on the reader.

Gregory E. Willis
6258 Amesbury St
San Diego, CA 92114-6717.



17th October 2015.

Subject: [Scholarship application letter](#).

Dear Gregory,

I am doing MCA final year in your college. In the first semester exam I have got very good marks. And even in the year 2008-2009 I have also got scholarship based on my high academic grades.

My father was a government teacher and now he is retired. He is getting a pension of Rs 900/- per month. This amount of money is not enough for education fees. So because of my bad financial condition, please I request you to give me scholarship for the final year.

Thank you for your consideration of my application.

Thanking you.

Yours Truly,

Patricia J. Culbreth.

Dear Name,

I wish to recommend _____ for _____ scholarship program have known him from past four years during which he was the student of electronics

_____ is very hard working and is a motivation and inspiration to other students. He has always overcome his financial hardships and tried to excel in all fields; he is extremely good in academics and also actively participates in all co curricular activities. He is also a good sportsman and has won many awards for the college. He has always taken care of his finances by doing part-time jobs and giving tuition to his juniors.

He is very popular among the fellow students and is a very intelligent, hardworking, humble and with excellent leadership qualities. He has always shown his interest in academics and always stood ahead in studies. He is a student who is actively participates in the classroom discussions and always stand out to help his fellow students.

I sincerely recommend _____ for the scholarship as I feel he is the right candidate for that program. I am sure if given a chance he will prove to be the best student of the college.

Sincerely,

Your name.



Summary: Scholarship is a reward for talented minds. For years, students have made it a dream of their life. It is like a ladder to success, a bridge to bright and safe future. Getting financial aid, admission in top universities and work exposure in well-known organizations are few of its listed benefits.

September 12, 2010

Joshua K. Sanders

1841 Mill Street
Greenville, SC 29601

Dear Sir,

We are pleased to share the news that your brother James Sanders, a second year student of Masters in Business Administration in our college, has been awarded the Annual Scholarship of .100%. The award was decided based on the comparison of academic record of the college students. James Sanders turned out to be the best student of the year by scoring the highest marks in all his subjects. He has raised our hopes and all his professors have high admirations for him. Not only this, the scholarship will also help him in easily getting admission in universities if he wishes to pursue higher studies. The scholarship will exempt him from paying any further fees as it will all be taken care of under his scholarship.

We request to show your presence on October 1, 2010 at our office in the college premises to complete few formalities by signing up approval forms. It has been proved by your brother that he has great potentials. He needs to maintain the consistency in his performance to aim for the direct entry in certain professional courses. These courses will give him an exposure of working on live industry projects as a paid trainee in well known organizations.

We wish him the very best in life.

Principal

South Carolina college of Business

Your name

Your [Address](#)

Department

Your City state, zip



Your Phone number,

Your Email

Date

Name

address,

City, State, Zip.

Dear Name

Congratulations!!!

You have been selected for _____ scholarship. This scholarship will be given to you in three installments you will be given the 1st installment after the verification of your enrollment in the 1st semester engineering and the remaining in the next semesters. The total amount of the scholarship would be _____.

This is the scholarship run by _____ foundation who donates the fund of _____ every year to facilitate the education of deserving student who would like to get higher education. We are sure that this scholarship will help you live your dreams and study well and achieve all your goals. There is thousands of application which comes in for the scholarship but we can give it to only few of them. We are happy to announce that you are one among them. We are sure with this scholarship you can concentrate on your studies without bothering about the finances. We wish you good luck and hope that you will utilize the best of this scholarship

Regards,

Your name



Richard Anderson,
1234, West 67 Street,
Carlisle, MA 01741,
(123)-456 7890.

Date: 1st May, 2005.
Dear Mr Richard:

It is my pleasure to congratulate you as the winner of the ABC Scholarship. The Scholarship Committee found your achievements exemplary, and we are very happy to name you as an ABC Scholar.

We will send you your award as soon as we receive a certification of enrollment from your university. This certification should include your complete name and the number of hours you are enrolled at the university. A check for \$1000 will then be sent to your home address.

Please be sure that we have your updated contact information (address, email and phone number).

On behalf of the Scholarship committee, I congratulate you again and wish you continued success in your academic and professional pursuits.

Sincerely,

John Smith,
ABC Scholarship Committee,
257, Park Avenue South,
New York, NY 12345-6789.

August 7th 2010
The Secretary,

Department of Social Welfare,
Government of Andhra Pradesh,
Hyderabad

Respected Sir,

I am enclosing herewith my application for scholarship to pursue higher studies. Sir, I am a physically handicapped person and belong to lower middle class family of Scheduled Community. My father runs a petty grocery shop and my mother is an illiterate homemaker. I have two brothers and two sisters also. It has been extremely difficult for my father to finance



my studies beyond my schooling and I am dreaming of going for medicine if the government encourages me with scholarship.

Sir, my native place did not have any medical facility due to which many people died due to various illnesses, and this made me to decide to become a doctor to serve the community. I passed my school final with 82% marks and am studying in my PlusTwo Course with BPC now. I request you to kindly consider my application for scholarship as per my eligibility and I hope you will encourage me in becoming a responsible doctor of medicine to serve the society. I am enclosing herewith the annual income certificate of my father and our caste certificate copy for your perusal.

Thanking you

Yours Sincerely,

Hamail Shoaib

We are happy to tell you that you have been chosen to receive this year's Screen Award for the "Best Sound Recordist in a Motion Picture". We heartily congratulate you on this achievement. We anticipate your presence at the Annual Screen Awards ceremony to accept this award on stage. The ceremony will be taking place in Mumbai on September 12, 2010. We will arrange all your travelling and accommodation in this regard.

Kindly acknowledge us if you have received, our letter and do confirm us of about your presence at the ceremony. We are enclosing all the details regarding the program in this mail. You can also check our website www.screenawardindia.com for more information.

If you have any queries, please contact us on the below numbers.

Warm regards

Lucia

Screen Awards Team



From:

Mr. /Ms

..... (Postal Address)

.....

Phone/Cell No.

Date:

Place:

My dear (Name-Formal or First Name as applicable)

It gives me immense happiness/pleasure (as applicable) to convey my felicitations/best wishes (as applicable) on the glad/auspicious occasion of (Name the event- birthday, marriage, **promotion**, success in exam/project etc as applicable) on (Day/Date). May God Bless and grant you many happy returns of the day/ or many more such favours (as applicable).

With warm regards.

Yours sincerely or

Yours affectionately (as

applicable)

To:

Mr. /Ms

..... (Postal Address)

..... (City)

Phone/Cell No.



SAMPLE ELIGIBILITY LETTER

HHS Tracking Number

05027020050

DOB: xx/xx/xxxx

ELIGIBILITY LETTER

NAME OF MINOR

c/o ADVOCATE

ADDRESS

CITY, STATE ZIP CODE

Dear NAME OF MINOR:

This letter confirms that under section 107(b) of the Trafficking Victims Protection Act of 2000, you are eligible for benefits and services under any Federal or State program or activity funded or administered by any Federal agency to the same extent as an individual who is admitted to the United States as a refugee under section 207 of the Immigration and Nationality Act, provided you meet other eligibility criteria. This letter does not confer immigration status.

Your eligibility date is **MAY 28, 2002**. The benefits outlined in the previous paragraph may offer assistance for only limited time periods that start from the date of this eligibility letter. Therefore, if you wish to seek assistance, *it important that you do so as soon as possible after receipt of this letter.*

You should present this letter when you apply for benefits or services. **Benefit-issuing agencies must call the toll-free trafficking verification line at 1 (866) 401-5510 in the Office of Refugee Resettlement to verify the validity of this document and to inform HHS of the benefits for which you have applied.**

You must notify ORR of your current mailing address. Please send a dated and signed letter with any changes or address to: Trafficking Program Specialist, Office of Refugee Resettlement, 6th Floor East, 370 L'Enfant Promenade, SW, Washington DC 20447. We will send all notices to your current mailing address, and any notice mailed to your current mailing address constitutes adequate service. You may also need to share this same information with state and local benefit-issuing agencies.

Sincerely,

Nguyen Van Hanh, Ph.D.

Director

Office of Refugee Resettlement